

Herne Farm Limited Leisure Centre

Version 1.0

Sample COVID-19 Risk Assessment for Hirers of Hall, Squash Courts and Swimming Pool

This sample document can be used as a guide to help hirers produce their own COVID-19 risk assessment for use of our Squash Courts, Swimming Pool and Hall. Herne Farm Limited is pleased to be prepared to help you complete it in the light of your own use. It is intended as a supplement to your group's ordinary Risk Assessment.

<u>Area of Risk</u>	<u>Risk identified</u>	<u>Actions to take to mitigate risk</u>	<u>Notes</u>
Cleanliness of Squash Courts Hall, Swimming Pool and equipment, especially after other hires	Other Squash Hirers, Swimming Pool or Hall cleaner have not cleaned Hall or equipment used to standard required. Our group leaves Hall or equipment without cleaning.	Group to check with Herne Farm Limited committee when facility or Hall is cleaned and to make sure regularly used surfaces are cleaned before, during and after Hire e.g. tables, sinks, door and toilet handles etc.	Can we bring our own equipment?
Managing Social distancing and especially people attending who may be vulnerable	People do not maintain 2 m social distancing. 'Bubble' restrictions where present.	Advise group they must comply with social distancing and use one-way system if present. Adopt layout advised.	Should we avoid use of kitchen – ask people to BYO food, drink and dispose of their own rubbish off site?

		Limit numbers using toilets at once.	Allow older people time to use toilets without others present.
Respiratory hygiene	Transmission to other members of group	<p>Catch It, Bin It, Kill It.</p> <p>Encourage group to avoid touching mouth, eyes, and nose.</p> <p>Provide tissues ask all to dispose into a bin or disposable rubbish bag, then wash or sanitise hands.</p> <p>Face masks to be worn by all entering the building and not actually taking part in sport activity etc.ie spectators.</p>	<p>Remember to bring tissues and hand sanitiser.</p> <p>Remember to empty any bins used into kitchen bin at end of Hire.</p>
Hand cleanliness	Transmission to other members of group and premises	Advise group to use sanitiser on entering and exiting the sports facility or Hall, to wash hands regularly using soap and paper towels.	
Someone falls ill with COVID-19 symptoms	Transmission to other members of group and premises	Follow Hall Instructions. Move person to safe area, obtain contacts, inform cleaner.	
Squash Courts, Swimming Pool and Hall etc	Infection	Follow government Guidelines for Halls, Squash Courts, Swimming etc. Also, National Society recommendations, such as Squash England, Swim England etc.	

Compiled by Dr C G Roffey, Director, acting for and on behalf of The Board

This Risk Assessment was approved by the Herne Farm Board **on September 2020**

This Risk Assessment is due for review by the Herne Farm Board **on September 2021**