

HERNE FARM LIMITED

The Leisure Centre, Crundles, Herne Farm, Petersfield, Hants, GU31 4PJ

Telephone: 01730 266874

Email: manager@hernefarmlimited.co.uk

Website: www.hernefarmlimited.co.uk

SQUASH PROCEDURE

Version 4.2

Page 1 of 3

Both squash courts are available for **Residents and Non-Residents** to book a squash session at Herne Farm Leisure Centre.

Your '**Squash Booking**' is for your personal use only.

All Squash Players are asked to abide by the Herne Farm Guidelines:

- To come '**Squash Ready**' to play and wear the appropriate clean non-marking soled shoes to avoid any damage to the floor surface.
- Use your **Key Fob** every time you enter the Leisure Centre.
- Use the provided **Hand Sanitizers** on entry and leaving.
- Wearing of a **Face Covering** is optional, but it is advisable when not on court.
- Observe some level of **Social Distancing** whilst in the Centre.
- Avoid contact with others using the Centre.
- To leave the Centre once you have completed your session.

Please read this '**Squash Procedure**' document carefully, so that you fully understand what is required for playing squash at Herne Farm.

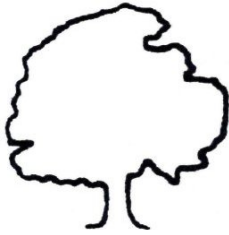
There are **three** parts to this procedure document:

- 1) Access Restrictions. *(please read)*
- 2) Booking Details. *(about your booking)*
- 3) Executing the Booking. *(what you need to do)*

All **Squash Players** are expected to have read all the Herne Farm guidelines and any guidelines issued by Squash England.

1) Access Restrictions:

- There is **NO** access to the swimming pool 'Changing Rooms and Showers' **before 18:00**.
- There is limited access to the 'Mezzanine floor or Landing/Viewing area', please check the 'notice board' for up to date information regarding numbers allowed at any one time, this will include any Players, Coaches and 'Spectators or Visitors' during your booking.
- Non-Resident squash players are reminded that your key fob is for your use, and your use only.
- **CCTV** records 24/7 and it is monitored and checked on a regular basis, and any abuse or failure to abide by the restrictions may jeopardise your access to the Centre and any future bookings.



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Page 2 of 3

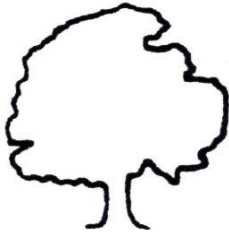
2) Booking Details:

- Both **Squash Courts** will be available to book.
- **Court 1** bookings start on the **Hour** for a period of one hour, and the first booking will be from **09:00**, last booking from **21:00**.
- **Court 2** bookings start on the **Half Hour** for a period of one hour, and the first booking will be from **09:30**, last booking from **21:30**.
- Your **Key Fob** will only be active from **09:00 till 22:30**.
- All bookings are for a period of one hour (*60 minutes*), **53** minutes of playing time and **7** minutes of non-playing time.

3) Executing the Booking

- On the day of the booking you are asked to follow all the Herne Farm Guidelines, making sure to follow all the signs once on the premises, a level of '**Social Distancing**' to be observed at all times.
- **Hand Sanitizers** are available on entry and leaving the building.
- Please arrive as near to your booking time, no more than 5 minutes before, and it is advisable that you are 'squash ready' to play as there is **NO** access to the changing room facilities **before 18:00**.
- You must have the appropriate non-marking soled footwear for playing squash to avoid damaging or marking the floor surface.
- You must use your **Key Fob** to enter the building into the Lobby area and making sure you close the front door shut behind you.
- Proceed down the small stairs to your left to the corridor, then turn left into **Court One** or right towards **Court Two**.
- All squash bookings are for one hour (*60 minutes*) in total.
- The lights will be on for a period of **55** minutes, **2** minutes before your booking starts and they will go off **53** minutes later.
- The remaining **5** minutes (buffer period) between bookings is for any cleaning, changing shoes if needed and leaving the building. (*This period is also used for 'the change over' between bookings*).
- To leave you will use the same way you came in, making sure you take all your belongings with you and any rubbish you may have.
- Proceed back to the Lobby area.

continued on page 3



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Page 3 of 3

3) Executing the Booking (*Continued*)

- You may use the toilet in the Lobby area (*next to the main hall*).
- Once you have changed any footwear (where necessary), you are then asked to leave the building making sure to close the front door shut behind you.
- The 'Foyer/Lobby' to be kept clear at all times for Health & Safety.
- The 'Mezzanine floor' has a limit on numbers allowed to use it, please check the 'Notice Boards' for all the up to date information, this includes Players, Coaches and any 'Spectators or Visitors'.
- Please observe a level of 'Social Distancing' and avoid any contact with anyone else who is in the Centre when you are leaving.
- You are asked to keep '**noise levels to a minimum**' when not on court and not to congregate in the foyer/lobby area, especially if others are using the Main Hall and Swimming Pool at the Centre.
- The **CCTV** cameras record **24/7** and they are monitored, so any abuse or failure to abide by the guidelines will be investigated and reported to the Board of Directors. This may lead to your access to the Centre being denied and your key fob being disabled.

Squash Notice Board. (*by Court 1*)

- Please view and read any important messages from the Centre Manager or the Board of Directors regarding squash or the courts.

Notes:

a) Whilst using the Leisure Centre for squash and you notice any damage to the premises including the squash courts, or any other part of the Centre. Please report it to the Centre Manager by email or phone as soon as you can. The earliest we are made aware, the sooner it can be fixed and limit any time the Centre is closed or the activity is unavailable.

b) Reminder that your '**Squash Booking**' is for your personal use only.

Thank you for your cooperation.

Please visit our website www.hernefarmlimited.co.uk for more information.

Herne Farm Limited

April 2022

Registered in England No: 01130732

Registered Office: The Leisure Centre Crundles, Petersfield, Hampshire GU31 4PJ